Information technology is used to relay most of the personal and professional transactions you conduct every day. But how secure and confidential is it? This conversational workshop provides an overview of how information technology works while illuminating security vulnerabilities and offering useful tips and resources to help you minimize the risk of becoming a victim of cybercrime. It explains practical measures you can use to protect information resources -- both personal and professional -- entrusted to you.

Topics include:

- How to ELUDE information security threats, especially identity theft
- How to use passwords more effectively
- The importance of software and hardware updates and upgrades
- Understanding encryption basics for data storage and transmission
- What is Non-Public University Information (NPUI)?
- CUNY/CCNY information security resources
- CUNY information security policy overview

Prior to attending the class you are encouraged to take the [CUNY Online Security Awareness Program](#). This recently updated program provides an overview of information security. It takes approximately 30 minutes. Enjoy it with a fresh cup of coffee.

If you would like to attend a workshop or schedule a workshop tailored for your department, please RSVP to the CCNY Information Security Office:

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Phone: (212) 650-6565
Website: [www.ccny.cuny.edu/it/security](http://www.ccny.cuny.edu/it/security)
Location: NAC 5/220