Office of Budget and Finance

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CUNYfirst

June 25, 2013

Procurement and A/P Module

- Going LIVE on **June 27** for ALL State funded activity
- All transactions processed through the State and City's systems will be processed through CUNY first
  - Tax levy - all
  - IFR - senior
  - ACE, LIP, Technology Fee, Non-Misc - community
- Interfaces to City and State's systems will go from/to CUNYfirst
- Training for A/P and procurement staff and end users (i.e., requesters and approvers) have commenced and are ongoing

Finance Officers Forum

Procurement and A/P Module

- Highlights of system:
    - Validation of budget availability at every step of procurement process
    - Segregation of duties will be enforced through role assignments
    - All orders require a requisition and a purchase order
    - System receipts are required to complete all vouchers
    - The system will perform a matching process
- Future functionality:
    - Travel and expense card module
    - P-cards
    - Contract supplier management and strategic sourcing

Why CUNYfirst works for CUNY?

- Out with the OLD and In with the NEW
  - Elimination of our outdated Legacy Systems
    - NO MORE GREEN SCREENS!!!!
  - Use of On-Line and Self Service Tools
- An Integrated System Supports the Integrated University
  - Lots of data is available in one system
  - Subledger ties to the general ledger
    - Less data input and more data analysis
      - No need to extract data from SIMS and input into CUNYfirst
  - Standardization of data, processes and procedures
    - One Chart of Accounts
  - Ability to stop students from registering at one college if they owe money at another campus

Why CUNYfirst works for CUNY?

- Information can be retrieved with more ease and offers greater flexibility in reporting

- Support Accountability
  - Automated approvals through workflow

- Simplification of legacy processes
  - Students are better served for direct deposit election through self-service
    - No more collection of paper direct deposit slips and inputting in system
  - Colleges will no longer produce manual tuition & fee refund checks
  - A/P and Procurement staff can systematically copy from requisition

- Automated Alerts

Moving Forward

- Complete Core Implementation
- Broaden Scope and Implement Enhancements
  - Enhance functionality based on University priorities
- Standardize Workflows
  - CUNYfirst has provided the framework, now we need to leverage it
- Implement an Integrated Content Management System
- Enhance Reporting
- Strengthen Roles and Internal Controls
- Enhance Support and Training to Colleges
- Develop Job Aids and Document Policies, Procedures and Workflows

Moving Forward

- The Future of the Finance and Administrative Area:
  - Economic, efficient and effective processes, workflows and procedures
  - Results measured through:
    - Performance Metrics
    - Benchmarking and Setting Targets
    - Performance Reporting
  - Strategically use our financial and human resources:
    - Robust Strategic Sourcing/Collaborative Purchasing program
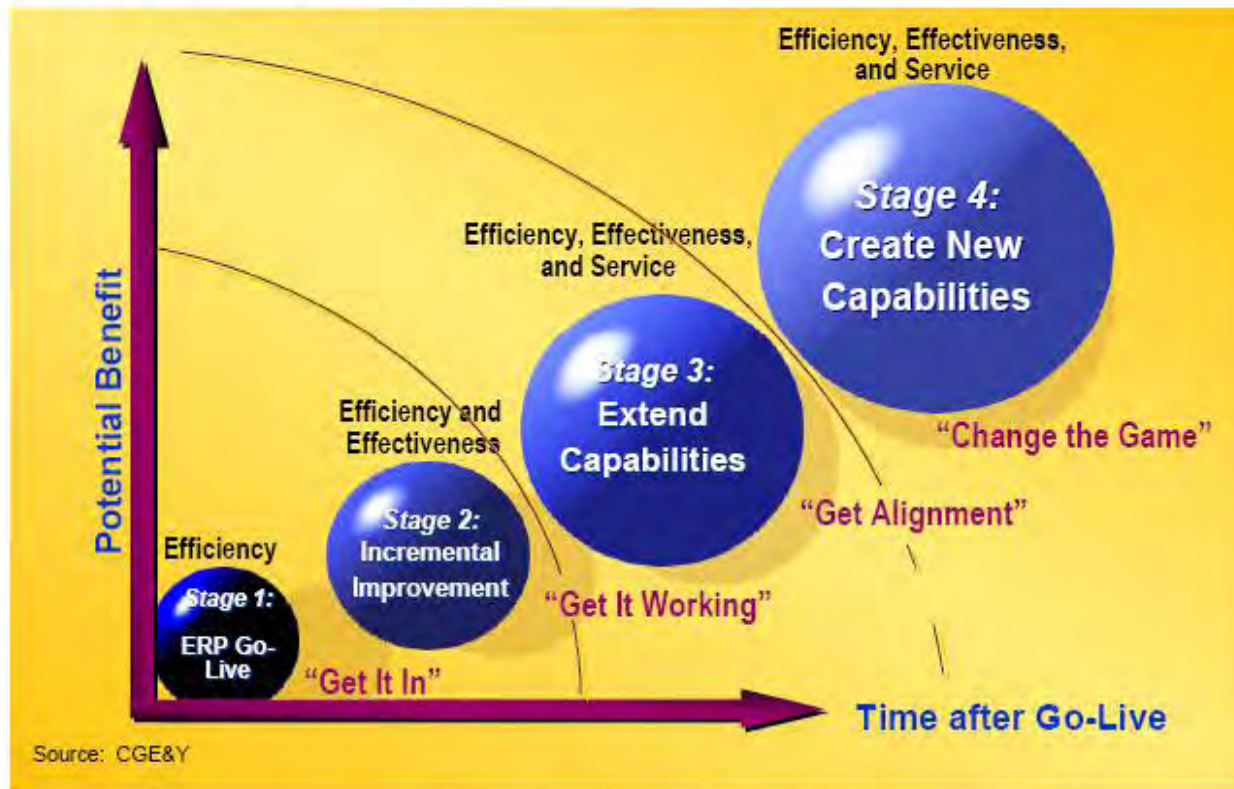   - Shared Services

2013 CUNY Finance Officers Forum
June 25, 2013

From Educause - ECAR

CUNYfirst Implementation Status

- Implement Current Scope

	Community Colleges						
	BMCC	BCC	HOSTOS	KBCC	LaGCC	GCC	QCC
💲							
General Ledger, Budgeting	✓	✓	✓	✓	✓	✓	✓
Procurement	✓	✓	✓	✓	✓	✓	✓
Asset Management				January 2014			
Expenses				June 2014			
👥							
Human Capital Management/Talent Acquisition	✓	✓	✓	✓	✓	✓	✓
Payroll/Health Benefits				December 2014			
🎓							
Faculty Workload	✓	✓	✓	✓	✓	✓	✓
Campus Solutions	✓	✓	✓	✓	✓	✓	✓
Financial Aid/Work Study Payroll	2014	2014	✓	2014	2014	✓	✓
Admissions				← 2014 →			
Continuing Education - Pilot				TBD			

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CUNYfirst Implementation Status

	BARUCH	BKLYN	CITY	CSI	GC	HUNTER	JJAY	LAW	LEHMAN	MEC	NYCCT	QC	YORK	MHC	SOJ	SPS
Senior Colleges																
💲																
General Ledger, Budgeting	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Procurement	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Asset Management							January 2014									
Expenses							June 2014									
👥																
Human Capital Management/Talent Acquisition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Payroll		BKLYN will Pilot					December 2014									
🎓																
Faculty Workload	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Campus Solutions	2014	✓	2014	✓	2014	✓	2014	✓	✓	2014	✓	✓	✓	2014	2014	2014
Financial Aid/Work Study Payroll	2015	2014	2015	2014	2014	2014	2015	✓	✓	2015	2014	2014	2014	2014	2014	2014
Admissions						←—————— 2014 ——————→										
Continuing Education - Pilot							TBD									

CUNYfirst

- Sunset Legacy Systems
  - CUPS – 2008
  - TIFF (BMCC) - 2013
  - SIMS/eSIMS – 2014
  - Banner (GC) – 2014 / 2015
  - FIS/FAS – 2015
  - EPS – 2015
  - Insight – 2014

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CUNYfirst – Enhancements Already Implemented

❖ Non-CUNY Originated Payment Interfaces from City/State
❖ City University Construction Fund data from the City (2013)
❖ Expanded budget planning targets
  ❖ City College Targets – Using expenditure types to match the City types
  ❖ Operating Unit added to Fund 11 targets (City/State)
❖ MWBE Compliance Reports – using ESDC vendor certifications
❖ TAM Security, FAQs and improved job applicant experience / job search functions
❖ Search by Description added to all GL Chartfields
❖ Work-study using Commitment Accounting
❖ Sallie Mae
❖ Checking of valid student account prior to issuing refunds
❖ Mass Reappointment Manager Spreadsheet upload
❖ TAM upload documents by Job Opening
❖ TAM upload of multiple file types
❖ Math Regents
❖ Archibus data interface for all Campus Solutions pillars

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CUNYfirst – Enhancements Already Implemented

- ❖ Additional Campus Solutions fields to I-805 and ADW
- ❖ Availability of Reporting instance
- ❖ Outstanding CUNYfirst student financials balances report
- ❖ Textbook component enhancement
- ❖ Student Financials Ageing report
- ❖ Enhancements related to pathways
- ❖ Financial Aid view only data pages
- ❖ SAP Attempted Credits in lieu of Earned Credits
- ❖ Repeat policy modifications (Undergraduate F Grade forgiveness)
- ❖ CAS/ASTA change to load SCD1 student group as potential SEEK/CD students
- ❖ Faculty Center Grade Roster date closing
- ❖ Import grade roster
- ❖ Provisioning enhancements to enable faculty access to CUNYfirst prior to appointment and after termination
- ❖ Provisioning enhancements for students to check financial aid prior to matriculating

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CUNYfirst – A Vision for the Next 5 Years

- Functional/Process Enhancements
  - Integrate with ECM
- Upgrade / Enhance to latest Peoplesoft Versions and Current Technologies
  - Better Look and Feel
  - Mobility
  - Social Network Functionality and Integration
- Ease of Use Enhancements
- Reporting Enhancements / Business Intelligence
- Standardization
- Implement / refine models for Support and Training
  - Standard practices for training
  - Job Aids
  - Documented, Accepted and Communicated Policies, Procedures and Workflows
  - Disaster Recovery and Business Continuity

CUNYfirst

- Problem Resolution – must log CRM Tickets
  - Level 1 – Campus Help Desk
  - Level 2 – Central Help Desk / Production Support Team
  - Level 3 – Subject Matter Experts (Implementation, Production Support Security, IMS Teams), Oracle Consulting, Oracle Development (GSC), Oracle Hosting or Business Process Owner

- Requesting Enhancements – C5 Form Signed by the Campus Executive, Business Manager or Vice Chancellor
  - Effort estimated by CIS
  - C5 Enhancements prioritized by the Business Process Owner
  - Implemented after approval by the governance board

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