

## Summary and Documents for Professional Advisors

### Covered Topics:

The session will focus on the following aspects of CUNYfirst

- Introduction to the "Advisor Center," this includes:
  - + viewing transcripts and schedules,
  - + adding and removing service indicators (stops),
  - + maintaining student groups, and
  - + searching for classes and course descriptions.
- Introduction to the "Student Summary View," a page that includes
  - + most of the info from the SIQ-SRI screen in SIMS
- Processing of "Class Permissions," which includes
  - + over-tallies, prerequisite overrides, etc.
- Changes in vocabulary and other CUNYfirst odds and ends